

Mr. Moses Ojeda
Principal

E. Collado
CTE Coordinator

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Collision and Refinishing

Student Contract

The rules for my Auto Body class have been explained to me and I have a complete understanding of what is expected from me in the classroom. I understand how my grade is calculated based on the following grading criteria:

Participation: 20 Percent

- This category refers to your employability skills and work ethics. It also reflects on your overall performance in the class from being on time to putting in an honest effort in your class and shop work. This category is a reflection of your overall performance in the class. For example: If you see a potential hazard or problem do you address the situation or ignore it because it does not pertain to you. This also is a reflection of you being prepared in class each day with notes, pens, homework and work clothes.

Notebook/Homework: 30 Percent

- Notes are emailed ahead of time and it is your responsibility to come to class prepared with the notes. All questions MUST be correctly answered in complete sentences; all vocabulary must be correctly defined and underlined in red. Notebook must be kept organized.
- Homeworks range from onsite assignments, video portfolios, journals, reading assignments, test corrections or other assignments. All work submitted must be typed.

Exams : 25 percent

- Exams are administered throughout the marking period. Questions are from notes, reading assignments, and class lecture.

Performance: 25 Percent

- This refers to the daily labs completed in class as well as the lecture/notes part of the class. This includes portfolio creating, editing and completion as a major component in your grade. It also covers tasks such as shop cleanup, tool room duties and effort you put into work assigned. For example: You are assigned to sand a hood- you stand there with a sanding block talking and mindlessly performing the task- this shows no effort in what you are doing and results in loss of points.

Understanding grading policy:

- Performing poorly in one category will have an effect on another.
For example: Failure to come to class with notes will result in a loss of points from performance as well as participation. In order to help student's keep track of their progress they must provide a reflection on their performance, through the self-assessment rubric which is due each week as part of their weekly journal.
- I understand my commitment to completing all required assignments and projects
- I understand that my attendance, attitude, behavior and work ethics are all factors that can and will affect my grade.
- I understand that I am to be prepared every day for class and I am responsible for all written work and homeworks assigned for any days that I have missed..
- No headwear or electronic devices are allowed in the class at any time.
- I am responsible for being prepared to class with my books, pens, pencils and a lock for my locker, (sharing lockers not allowed).
- I do understand that failure to follow the above rules along with the other rules that have been explained to me in the classroom will result in me failing this class.
- I understand that I will dress and act in a manner that is appropriate for a classroom.
- Safety items such as work boots, coveralls or work shirt/pants and goggles must be worn by student in order to work in the shop. Failure to be properly prepared will prevent me from being able to work in the shop and will affect my grade.

Student Name (Print) _____

Student Signature: _____

Parent Name: _____

Parent Signature and contact information: _____

Medical Clearance: The following child _____ is medically fit to perform activities related to collision repair- this includes but is not limited to working with various chemicals, power tools, and a presence of airborne material (dust) as a result of such work:

Medical Stamp of approval: _____ Date: _____